

TAA: 28-day Waiver Checks

Please note: if the waiver service has not been entered, you will need to enter the waiver first, and then enter the 28-day checks. This service is ONLY for people on waivers. If someone is drawing the balance of the basic after completing training, you must enter the TRAB checks.

1. Find Client -- *Always make sure all necessary info is on the application and registration screen.*
2. Service Screen – add new service
3. Date: date waiver is reviewed
4. Service/Activity Title – click on magnifying glass
 - a. TAA services
 - b. Waiver Review Session
5. Funding Stream: TAA
6. Summary Description: waiver review
7. Planned End Date: date of waiver review. *This a one day-one time service that begins and ends on the same day. The actual waiver service is what keeps the person active in T1.*
8. Service Note: waiver reviewed
10. Case Notes: What they did the past month and what they are going to do in the coming month.

This does not need to be submitted to the state office.